**EDEP Parent Acknowledgment Form**

\_\_\_\_\_\_Parent/Guardian agrees that EDEP staff will know at least one week in advance which days your child will be attending the program and there is no “drop-in” service.

\_\_\_\_\_\_Parent/Guardian agrees that the hours of operation are from school dismissal until 5:30p.m. 6:00pm for Middle Schools. Late pick-up fees will be charged at a rate of $15.00 per child for every 15minutes you are late. For example, a late fee of $15 will be charged from 5:31-5:45 per child. At 5:46-6:00 a late fee of $30 will be charged per child. **Tardiness of 2 times will result in dismissal from the program. Children picked up after 7:00pm will result in immediate dismissal.**

\_\_\_\_\_\_Parent/Guardian agrees that fees are due in advance each week. Children will not be permitted to attend on Monday if fees have not been prepaid before school dismissal. **Failure to pay fees in advance (one time) will result in dismissal from the program.**

\_\_\_\_\_\_Parent/Guardian agrees weekly fees are charged each Monday morning. An official EDEP withdrawal form must be submitted to the site Coordinator prior to noon to cancel the current week fees.

\_\_\_\_\_\_Parent/Guardian agrees that each Monday, after attendance a late payment fee of $10 will be added to an unpaid account.

\_\_\_\_\_\_Parent/Guardian agrees that after a returned check, cash or online payments will be mandatory.

\_\_\_\_\_\_Parent/Guardian agrees that Any refund request must be submitted to the Site Coordinator via email within 30 days of last attendance.

\_\_\_\_\_\_Parent/Guardian agrees that their child must be potty trained in order to participate in the program, failure to utilize bathroom facilities two times will result in dismissal from the program.

\_\_\_\_\_\_Parent/Guardian agrees that if their child leaves supervised area will result in immediate dismissal.

\_\_\_\_\_\_Parent/Guardian agrees that only individuals with a picture ID who are on the registration card will be allowed to sign-out your child.

\_\_\_\_\_\_Parent/Guardian agrees to notify EDEP staff by noon if their child will be absent from EDEP. Failure to notify EDEP staff that your child will be absent from EDEP three times will result in dismissal from the program.

\_\_\_\_\_\_Parent/Guardian agrees to notify the on-site coordinator immediately of any change in home address, employment phone number, etc. Emergency phone numbers must be kept current and a local phone number must be provided. Long distance calling is not available. Failure to provide updated information and records will result in dismissal.

\_\_\_\_\_\_Parent/Guardian agrees that if parent, guardian or children are physically or verbally abusive to staff will result in immediate dismissal.

\_\_\_\_\_\_Parent/Guardian agrees that two written conduct reports or one serious misbehavior warrants immediate dismissal.

\_\_\_\_\_\_Parent/Guardian agrees that all children in the EDEP will be expected and required to follow the Code of Student Conduct, EDEP rules, and any individual school rules. The School Board of Alachua County reserves the right to dismiss any child from the EDEP for repeated, disruptive behavior. Parents must remember that their child’s participation in the EDEP is a privilege, not a right.

Child’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_